

**FEDERAL DEFENDERS
MIDDLE DISTRICT OF ALABAMA
FEDERAL DEFENDER PROGRAM, INC.**
817 S. COURT STREET
MONTGOMERY, AL 36104
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CHRISTINE A. FREEMAN
Executive Director

POSITION ANNOUNCEMENT
PART-TIME CONTRACT CASEWORKER

The Middle District of Alabama Federal Defender Program, Inc., in Montgomery, Alabama, is accepting applications for a contract caseworker, to participate in providing representation to people charged with federal crimes. This office is a non-profit corporation providing legal representation to indigent persons in federal criminal cases and on matters in federal court.

Duties of this position will include case work on assigned cases, including gather and organize records, documents, personal property; establish and maintain a good working relationship with individuals and agencies that interact with the client; prepare comprehensive descriptive written reports; testify in court as required; use computer software and hardware, cameras, tape recorders, and other equipment for case files and litigation; assist attorneys and other office staff in review and provision of services to clients; and other tasks as assigned by the Chief Investigators.

Knowledge of the principles and purposes of sentencing mitigation and social work is important. Requirements and qualifications include knowledge of social work principles; experience in information gathering; excellent writing skills; computer proficiency; ability to communicate and work well with others; demonstrated interest in criminal justice, post-conviction, and capital defense; commitment to obtaining justice for indigent persons; and ability to perform each of the tasks associated with this position. Applicants must have a driver's license, car, and appropriate motor vehicle insurance. This position requires considerable resourcefulness; creativity; initiative and drive; ability to analyze and evaluate facts, evidence and related information; tact and discretion. This position may require travel, including overnight. A social work degree or direct work experience in social work is required; masters level applicants will be given preference.

Applicants must be United States citizens or eligible to work in the United States. The hourly rate of pay will depend on experience. **This position is not permanent or full-time and does not include benefits.**

To apply, send a letter describing your interest in the position, a resume, appropriate references, and a brief writing sample to: Christine A. Freeman, Executive Director, Office of the Federal Defender for the Middle District of Alabama, 817 S. Court Street, Montgomery, Alabama 36104. Do not telephone regarding the position. This program is an Equal Opportunity Employer and welcomes applications from all qualified people, regardless of gender, race, age, ethnicity, national origin, sexual orientation, religion or disability. This position is open until filled.